

# JODI L. OLMSTED, RDH, PH.D

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## PROFILE

Successful professional with administrative competence. Self-motivated, positive attitude to meet or exceed goals of clients as an administrator, executive director, or consultant. Eighteen years hands on experience in dental environments. Organized, detail-minded problem solver. Excellent assessment skills with the proven ability to develop, implement, monitor, evaluate and modify programs.

- ♦ Leadership Ability
- ♦ Accreditation Consultant
- ♦ Hiring/Orienting New Staff
- ♦ Program Evaluation
- ♦ Strong Analytical Skills
- ♦ Development/Facilitation of Training Programs
- ♦ Fiscal Management
- ♦ Proven Soft Skills – People Focused

## PROFESSIONAL EXPERIENCE

Lecturer

**UW STOUT, MENOMONIE, WI**

JAN, 2006-CURRENT

Director of Education & Training

**MY INNERVIEW, INC., WAUSAU, WI**

SEPT, 2003-JAN 2006

Adjunct Faculty-Master of Arts/Teacher Leadership

**SILVER LAKE COLLEGE, MANITOWOC, WI**

JULY 2001-JAN 2006

Team Leader/Program Director – Dental Hygiene

**NORTHCENTRAL TECHNICAL COLLEGE, WAUSAU, WI**

AUG 1986-JULY 2001

Coordinated program scheduling and staffing at four in-state and one out-of-state college.

### Areas of Responsibility

- ♦ Work team member/team leader member managing administration for the program
- ♦ Outcomes
- ♦ Developed and facilitated training programs
- ♦ Collaboration-explored and implemented new partnerships
- ♦ Accreditation consultant
- ♦ Budgeting
- ♦ Grant/policy writing and implementation
- ♦ Consensus builder

## DENTAL HYGIENIST

July 1986 – Dec 2004

- ♦ JEFF NIELSEN, D.D.S. (2000-2004)
- ♦ STOCKBRIDGE-MUNSEE NATIVE CLINIC (2003- prn staff)
- ♦ TAD MEIER, D.D.S. (2000-2002)
- ♦ ROBERT SOUTHWORTH, D.D.S. (1996 – 2000)
- ♦ FAMILY DENTAL ASSOCIATES, GLEN MAGYERA, D.D.S.; DENNIS WHITING, D.D.S., M.S. (1987 – 1997)
- ♦ GANSEN DENTAL OFFICES, ADRIAN GANSEN III, D.D.S. (1992 – 1994)
- ♦ PEDIATRIC DENTAL CLINIC OF GREEN BAY, GENE EGGERS, D.D.S., M.S. (1988 – 1991)
- ♦ SZMANDA DENTAL CLINIC, PAUL SZMANDA, D.D.S. (1986 – 1987)

## EDUCATION

Doctorate (Ph.D)-Dept: Work, Community & Family Education, 2006

UNIVERSITY OF MINNESOTA-Minneapolis, MN

Education Specialist – Industrial & Vocational Education, 2001

UNIVERSITY OF WISCONSIN – STOUT, Menomonee, WI

Master of Science – Vocational Education, 1996

UNIVERSITY OF WISCONSIN – STOUT, Menomonee, WI

Bachelor of Science – Biology, 1991

UNIVERSITY OF WISCONSIN-STEVENS POINT, Stevens Point, WI

Associate of Applied Science – Dental Hygiene, 1986

NORTHCENTRAL TECHNICAL INSTITUTE, Wausau, WI

Wisconsin Dental Hygiene License #3810 Local Anesthesia Certification #3810-16